

**Visit Sarasota County
Minutes of Audit Committee Meeting (Zoom)
August 24, 2026**

Committee Members Present: Stacey Corley, Mike Quillen

Staff: Andrea Hunt, Erin Duggan

All attendees joined via Zoom and the meeting began at 10:00 am.

Andrea thanked the committee for making time to meet. She reminded the committee that Visit Sarasota County is required by contract to present an annual audit to Sarasota County. Because the cost of audit services is less than \$50,000, VSC is required to obtain proposals rather than conduct the formal RFP process used in the past.

The committee reviewed the audit proposal summary comparing the four proposals received for audit and tax services. Andrea reminded the committee that HBK CPAs & Consultants has performed VSC's audit for the past 10 years. She also noted that a new audit team and engagement partner led and supervised the most recent audit, providing a new perspective and approach to the engagement.

The committee discussed the proposals and agreed that HBK has provided good service to VSC. The committee expressed comfort with retaining HBK, particularly given the change in the engagement team and partner.

Stacey Corley made a motion to retain HBK CPAs & Consultants as VSC's audit and tax services provider for the fiscal year ending September 30, 2026. Mike Quillen seconded the motion. The motion passed unanimously.

Andrea will notify HBK CPAs & Consultants of the committee's decision and will notify the other firms that participated in the proposal process.

The meeting was adjourned at 10:06 am.